

JOB DESCRIPTION		
Job title: Accessibility Tester	Accountable to: Head of Application Delivery	
Contract length: 12 months fixed term (possible extension dependent on funding)	Hours per week: 35	Weeks per year: 52
Salary: £34,943 - £44,914 per annum	Grade: 4	
Service: IT Services	Location: LCC (Elephant & Castle)	
Who are IT Services? University IT Services provides the IT network, infrastructure and support for UAL. This includes computers and mobile devices, and applications to support the work of staff and students. In addition the department manages a large portfolio of business change projects.		
What is the purpose of the role? To work within IT Services and the wider Accessibility team to provide assurance on the accessibility of websites and browser based systems across UAL. To work with colleagues across the University to develop and conduct testing across all systems; educating others on how to test web pages and applications for Web Content Accessibility Guidelines (WCAG 2.1) compliance.		
Duties and Responsibilities <ul style="list-style-type: none">• Lead on ensuring that all websites and browser based systems are tested for Web Content Accessibility Guidelines (WCAG 2.1) ‘AA’ compliance; working with project managers and team managers to develop test plans against accessibility requirements.<ul style="list-style-type: none">◦ Initial focus will be on prioritising existing browser based systems and working to test these systems to ensure compliance.• Work with IT Services and the Digital Team to provide advice and technical assistance in the area of accessibility testing.• Develop, document and produce test plans to ensure compliance with WCAG 2.1.• Identify and investigate issues found during testing; working closely with developers and suppliers to resolve issues.• Work with internal designers and developers to ensure all digital development is delivered in-line with Accessibility needs.• Work with suppliers to ensure that they understand their obligations under the EU Accessibility Directive.• Work with system owners to commission accessibility assessments and interpret the results to priotitise defects and agree resolutions.• Work with team members to analyse and identify risk areas and impacts; providing recommendations for mitigation.• Able to communicate with diverse groups and build relationships to promote accessibility across the University; ensuring that they understand their responsibilities under the new Digital Accessibility Law.• Test and evaluate software tools from accessibility and usability perspectives.		

- Plan and prioritise own workload to meet service or project requirements and personal objectives; providing regular updates as and when required.

General

- To perform such duties consistent with your role as from time to time may be assigned to you anywhere within the University.
- To undertake health and safety duties and responsibilities appropriate to the role.
- To work in accordance with the University's Equal Opportunities Policy and the Staff Charter, promoting equality and diversity in your work.
- To personally contribute towards reducing the University's impact on the environment and support actions associated with the UAL Sustainability Manifesto (2016 – 2022).
- To undertake continuous personal and professional development, and to support it for any staff you manage through effective use of the University's Planning, Review and Appraisal scheme and staff development opportunities.
- To make full use of all information and communication technologies in adherence to data protection policies to meet the requirements of the role and to promote organisational effectiveness.
- To conduct all financial matters associated with the role accordance to the University's policies and procedures, as laid down in the Financial Regulations.

Key Working Relationships

Managers and other staff, and external partners, suppliers etc; with whom regular contact is required.

- Digital Accessibility Manager
- Front and Back End Developers
- System Owners
- Digital Team
- Key University and College stakeholders

Specific Management Responsibilities

Budgets: none

Staff: none

Other (e.g. accommodation; equipment):

PERSON SPECIFICATION

Specialist Knowledge/Qualifications	<p>Demonstrable experience of WCAG 2.1 guidelines.</p> <p>Experience in testing application accessibility and assisting developers and/or suppliers in remediating defects.</p> <p>Experience of testing techniques, including but not limited to functional, non-functional, user acceptance, load and performance testing.</p> <p>Expert in the use of some assistive technologies (AT). Specifically, but not limited to:</p> <ul style="list-style-type: none">• JAWS• NVDA <p>Experience in using Web Accessibility Evaluation Tools.</p>
Relevant Experience	<p>Experience of working in a complex organisation working to tight deadlines and managing competing priorities.</p> <p>Attention to detail with experience of writing and maintaining test data and test plans and reports.</p> <p>Demonstrable evidence of keeping up to date with current and emerging changes to accessibility standards and practices.</p> <p>Experience of building and maintaining working relationships with customers and with third party suppliers</p> <p>Proven experience of resolving problems and communicating technical information to technical and non-technical audiences.</p>
Communication Skills	<p>Communicates effectively orally, in writing and/or using visual media.</p>
Planning and Managing Resources	<p>Plans, prioritises and organises work to achieve objectives on time.</p>

Teamwork	Works collaboratively in a team and where appropriate across or with different professional groups.
Creativity, Innovation and Problem Solving	Uses initiative or creativity to resolve problems.

Last updated: 12th June 2019