

JOB DESCRIPTION AND PERSON SPECIFICATION		
Job Title: Research Fellow & Editor		Accountable to: Afterall Directors
Contract Length: Fixed term for two-years	Hours per week/FTE: 0.6 / 0.8 FTE	Weeks per year: 52
Salary: £38,694 – £46,423 (pro-rata)		Grade: 5
College/Service: Afterall Research Centre		Location: CSM/King’s Cross
Purpose of Role: Afterall is a Research Centre of University of the Arts London, located at Central Saint Martins in King’s Cross. The Centre is part of an international research network, working in collaboration with institutions in Europe, North America and South East Asia. Afterall produces a journal, several strands of publications under the Afterall Books imprint and makes selected articles freely accessible at Afterall Online (www.afterall.org/online). Afterall is a National Portfolio Organisation of Arts Council England. The post holder will develop and locate their practice within the research aims and remit of the Afterall Research Centre. You will contribute to the academic profile and activity of Afterall, initially working as editor of Afterall journal (published semi-annually) and as a contributor to the development of Afterall’s book series and online output. You will be expected to write external funding bids in collaboration with other CSM/Centre researchers and to publish your own research externally and internally.		
Duties and Responsibilities <ul style="list-style-type: none">• Play an active role in attracting research funding and prepare project reports for grant funding bodies in liaison with the Afterall Centre Directors and with RMA• Work with partners and editorial staff within the Afterall team to research content and secure contributors to the Afterall programme of activity• Design and deliver presentations on Afterall research topics with UAL and with partner institutions• Contribute to the academic research profile of Afterall through attendance and participation at relevant national and international forums, and through participation at university conferences and events.• Work closely with research managers in planning the delivery of research strategic aims and objectives.• Commission and edit texts for publication and dissemination by Afterall• Support the Directors in maintaining and developing international partnership/s• Liaise with partners and the editorial team to produce publications on time and on budget• Continue to develop research practice and produce REF quality outputs• To perform such duties consistent with your role as may from time to time be assigned to you anywhere within the University• To undertake ethical research, health and safety duties and responsibilities appropriate to the role• To work in accordance with the University’s Equal Opportunities Policy and the Staff Charter, promoting equality and diversity in your work• To personally contribute towards reducing the university’s impact on the environment and support actions associated with the UAL Sustainability Manifesto (2016 – 2022)		

<ul style="list-style-type: none"> To undertake continuous personal and professional development, and to support it for any staff you manage through effective use of the University's Planning, Review and Appraisal scheme and staff development opportunities To make full use of all information and communication technologies in adherence to data protection policies to meet the requirements of the role and to promote organisational effectiveness To conduct all financial matters associated with the role in accordance with the University's policies and procedures, as laid down in the Financial Regulations
<p><u>Specific Management Responsibilities</u></p> <p>Budgets: work within budgets set by the Project Manager</p> <p>Staff: n/a</p> <p>Other (e.g. accommodation; equipment): n/a</p>

Person Specification	
Specialist Knowledge/ Qualifications	Formal training or education to PhD level or equivalent, with specialist knowledge in a relevant subject (eg. art / art history)
Relevant Experience	Relevant experience as an editor in an academic art publishing environment, and an excellent command of the English language
Communication Skills	Communicates effectively orally and in writing adapting the message for a diverse audience in an inclusive and accessible way
Leadership and Management	Motivates and leads a team effectively, setting clear objectives to manage performance
Research, Teaching and Learning	Applies innovative approaches in teaching, learning or professional practice to support excellent teaching, pedagogy and inclusivity
Planning and Managing Resources	Applies own research to develop learning and assessment practice
Professional Practice	Contributes to advancing professional practice/research or scholarly activity in own area of specialism
Planning and managing resources	Plans, prioritises and manages resources effectively to achieve long term objectives

Please submit your application as soon as possible, as should a sufficient number of applications be received this vacancy may close earlier than the stated closing date.

If you have any queries you may contact ADS Recruitment Team via email on adsstaffrecruitment@arts.ac.uk.