ual: university of the arts london

JOB DESCRIPTION AND PERSON SPECIFICATION

Job Title: Post Doctoral Research Fellow

Accountable to: Prof. Mick Grierson, CCI

Contract Length: 22 months fixed term: 1 November 2018

Hours per week: 1.0 FTE

Weeks per year: AYR

Salary: £38,010 - £41,072 per annum

Grade: 5

College/Service: UAL Creative Computing Institute

Location: The Wellcome Hub (Wellcome Collection).

Purpose of Role:

Reporting to Principal Investigator, Professor Grierson, and in collaboration with other core team members, you will design and run studies collecting and anlysing a range of digital data (e.g. text, audio, video) through online surveys. You will also carry out traditional in-person surveys and interviews. You will have responsibility for academic reporting (conference papers and Journal articles) in collaboration with the PI and other core staff. You will work directly with a Research Assistant who will be employed to assist in the research programme, and a technology developer / data manager to support data collection and analysis.

Duties and Responsibilities

- To work directly with the project team, including people with a range of abilities, to research attitudes to learning disability and autism in the UK with a view to understanding more completely how such views are formed and / or changed.

- To undertake relevant data collection and literature review in relation to attitudes to and experiences of people with learning disabilities and autism.

- To lead on the development and delivery of a database of survey questions, responses and media (including video, audio and text) in collaboration with the core team.

- To undertake the analysis of quantitative and qualitative survey data, including visualisation of data / findings for reporting and dissemination.

- To contribute to the design and delivery of interventions with a range of stakeholders and participants, and to contribute to dissemination activities in liaison with the PI and project manager (PM).

- To monitor project methodologies and data usage to ensure its compliance with legal and ethical frameworks maintained across the University and associated project partners.

- To contribute to the drafting of interim and final reports for end-users including presentation materials and graphics.

- To produce scholarly research outputs suitable for return to the Research Excellence Framework

- To support and participate in any additional tasks or documentation as required by the project

- To liaise with PI, PM and CIs to ensure the smooth running of the project.

- To participate in collaborative research with the PI and CIs.

- To contribute to the outcomes of the project through involvement in the preparation and presentation of papers at conferences, contributions to refereed journals, and the editing and/or authoring of book chapters where appropriate.

- If appropriate, to play a proactive role in the generation of future research funding linked to the project and to the output and profile of research at UAL.

- To undertake health and safety duties and responsibilities appropriate to the role

- To work in accordance with the University's Equal Opportunities Policy and the Staff Charter, promoting equality and diversity in your work

- To undertake continuous personal and professional development, through effective use of the University's Planning, Review and Appraisal scheme and staff development opportunities

- To make full use of all information and communication technologies in adherence to data protection policies to meet the requirements of the role and to promote organisational effectiveness

- To conduct all financial matters associated with the role in accordance with the University's policies and procedures, as laid down in the Financial Regulations

Key Working Relationships:

- Principal Investigator, Research Assistant, Data Manager

- Co-Investigators (UCL Cente for Research in Autism and Education, Helen Hamlyn Centre for Design)

- Project Manager at Heart n Soul (Lead Partner)

Specific Management Responsibilities

Budgets: None

Staff: None

Other (e.g. accommodation; equipment): None

Signed _____ Date of last review _____
        (Recruiting Manager)

Job Title: Postdoctoral Research Assistant - Wellcome Hub
Grade: 5

Person Specification	
Specialist Knowledge/ Qualifications	Doctoral qualification or equivalent experience in either Sociology, Psychology, Human Factors, or intersecting discipline, with a focus on learning disability, autism or related research field.
Relevant Experience	Familiarity with quantitative and qualitative / mixed methods research. Experience of issues relevant to online research approaches. Experience analysing and reporting on qualitative and quantitative research data in relevant disciplines. Experience of using NVivo, Python, R or other relevant platform for data analysis.
Communication Skills	Experience in publishing research in academic journals and conferences. Awareness of implications of communicating with people with a range of abilities, including learning disabilities and autism. Ability to communicate calmly and clearly with respect to requirements and outcomes in meetings and one-on-one sessions.
Task Management and Teamwork	Ability to conduct independent research at Post Doctoral level. Ability to use initiative where appropriate to ensure research objectives are met and delivered appropriately. Ability to work collaboratively across a range of project stakeholders to achieve a range of relevant project goals.

Research, Teaching and Learning	PhD or equivalent
Professional Practice	Contributes to advancing research, scholarly activity or professional practice in own area of specialism
Planning and managing resources	Experience of ensuring that time and resources are used effectively, continually reviewing progress to improve efficiency and to ensure that work is completed in line with team objectives
Student experience or stakeholder service	Builds and maintains positive relationships with key stakeholders related to project activities
Creativity, Innovation and Problem Solving	Suggests practical solutions to new or unique problems