

JOB DESCRIPTION

Job Title: Educational Developer (Attainment: Curriculum and Assessment)		Accountable to: Head of UAL Attainment Team
Contract Length: Permanent	Hours per week/FTE: 1 FTE	Weeks per year: 52
Salary: £45,603 to £54,943 (per annum)	Grade: 6	
College/Service: Teaching and Learning Exchange, ADS	Location: High Holborn	

Purpose of Role:

To undertake attainment development work as directed by Head of UAL Attainment Programme with a focus on curriculum and assessment as key points of intervention to reduce attainment differentials between white students and students of colour.

To work in partnership with students and staff to enhance educational practice in relation to diversity, inclusivity and student attainment through project leadership, educational development and scholarship aligned to the priorities of the University of the Arts London Attainment Programme.

To work with Academic Enhancement Model Leads in each College to ensure that attainment work aligns with College's enhancement agendas.

Duties and Responsibilities

- To contribute to the development and delivery of a programme of educational development to support the aims of the UAL Attainment Programme with a focus on curriculum and assessment
- To provide academic development in relation to curriculum with a focus on decolonising the curriculum in partnership with staff and students
- To deliver aspects of the OFS Access and Participation Plan that relate to assessment and curriculum
- To provide support (via staff development, workshops, resources and events) to staff who are seeking to diversify and internationalise their course content
- To support the work of the Arts Education team in relation to validation support and curriculum development
- To deploy UAL dashboard metrics to inform and direct work with a focus on attainment differentials and NSS Assessment and Feedback scores
- To work in partnership with diverse staff across the University, sharing expertise and providing support, to enhance the student attainment and to reduce UAL attainment differentials
- To develop guidance and create print and online resources to support curriculum development in relation to decolonising the curriculum
- To investigate UAL assessment practices and policies to make strategic interventions to ensure that UAL assessment is bias free

- To lead on the promotion of formative assessment as a means to address attainment differentials
- To promote the sharing and dissemination of good practice in relation to attainment within and outside the University
- To provide support to identified course teams and other stakeholders in interpreting and responding to student demographic and attainment data, as part of continuous monitoring, quality review and (re)validation
- To work with the Academic Enhancement Model Leads in each College to ensure attainment work meets local need
- To raise the profile and reputation of the University's work in this area through internal and external networking, reporting to relevant committees and staff groups, presentation at conferences and scholarly publications
- To contribute as a tutor to Teaching and Learning Exchange academic programmes
- To gain understanding of the barriers experienced by marginalised communities
- To perform such duties consistent with your role as may from time to time be assigned to you anywhere within the University
- To undertake health and safety duties and responsibilities appropriate to the role
- To work in accordance with the University's Equal Opportunities Policy and the Staff Charter, promoting equality and diversity in your work
- To personally contribute towards reducing the university's impact on the environment and support actions associated with the UAL Sustainability Manifesto (2016 – 2022)
- To undertake continuous personal and professional development, and to support it for any staff you manage through effective use of the University's Planning, Review and Appraisal scheme and staff development opportunities
- To make full use of all information and communication technologies in adherence to data protection policies to meet the requirements of the role and to promote organisational effectiveness
- To conduct all financial matters associated with the role in accordance with the University's policies and procedures, as laid down in the Financial Regulations

Key Working Relationships: Managers and other staff, and external partners, suppliers etc; with whom regular contact is required.

- Head of UAL Attainment Team
- Head of Arts Education
- Dean of Learning, Teaching and Enhancement
- Heads of College
- Programme Manager
- Associate Deans Learning and Teaching
- Academic Enhancement Model leads
- Equality and Diversity Team
- Disability Service
- Registry
- Relevant staff groups and communities of practice, including GEMS (Group for the Equality of Minority Staff) and Shades of Noir

Specific Management Responsibilities

Budgets:

Staff: Arts Temps staff

Other (e.g. accommodation; equipment): N/A

Signed _____ Susan Orr _____ Date of last review September 2018
(Recruiting Manager)