

JOB DESCRIPTION	
<b>Job Title:</b> Lecturer MA Data Visualisation	<b>Accountable to:</b> Course Leader MA Data Visualisation
<b>Contract Length:</b> Permanent	<b>Hours per week/FTE:</b> 22.2 / 0.6
<b>Salary:</b> £23,216.40-£27,853.80 (pro rata £38,694 - £46,423)	<b>Grade:</b> 5
<b>College/Service:</b> Design School, LCC	<b>Location:</b> London College of Communication
<p><b>Purpose of Role:</b></p> <p>MA Data Visualisation at London College of Communication is a practice-led course where students research, interpret, critique and visualise data using a range of media, tools and techniques. The course supports students initiating and delivering a research-led body of enquiry in the field of data and visualisation – engaging with the social and ethical implications of this practice – and developing a highly informed critical position. Project work is designed to develop students’ ability to effectively articulate ideas, through regular presentations and discussions with peers, tutors and internal and external collaborators. Practical and technical workshops, seminars, lectures, collaborative projects and individual briefs equip students with the experience and understanding to operate in the new and evolving field of data visualisation.</p> <p>To be responsible to the Course Leader for:</p> <ul style="list-style-type: none"> <li>• Undertaking teaching, unit management, curriculum development and research within subject specialisms</li> <li>• Providing expertise in experiential teaching – giving students experiences linked with practice.</li> <li>• Developing industry relationships and projects with UK and global professional practice partners. In particular, providing professional knowledge and expertise in areas such as data visualisation and information design the post-holder could also bring broader relevant experience of visual communications, digital design, UX, AI and interaction environments to the role.</li> <li>• Developing together with the course leader innovative and engaging units, lectures and seminars,</li> <li>• Contributing significantly to course development, assessment and review</li> <li>• Contributing to and taking responsibility for the learning, teaching and assessment of students, providing academic and pastoral support as necessary, monitoring student progress and maintaining appropriate records.</li> </ul>	
<p><b>Duties and Responsibilities</b></p> <p>In consultation with academic, administrative, managerial and technical colleagues (as appropriate) to:</p> <p><b>Academic</b> <i>Curriculum Design, Content Organisation and Quality Enhancement</i></p> <p>Develop new and relevant professional relationships with industry which will benefit student learning</p> <p>Contribute to lesson planning, teaching and assessment as well as to curriculum development and new course initiatives within areas of specialism</p> <p>Provide academic support to students, monitoring student progress and attendance and maintaining appropriate records</p>	

Contribute to curriculum development and the regular monitoring and review of courses as well as the quality of the teaching and learning provision

Coordination and curriculum development for the MA Data Visualisation course

### *Learning, Teaching and Assessment*

Deliver sessions on across the MA Data Visualisation course units

Negotiate 'experiential' learning opportunities for students such as mentoring, internships, live projects and workshops

Take responsibility for the learning, teaching and assessment of students, providing academic and pastoral support as necessary, monitoring student progress and maintaining appropriate records

Monitor the attendance and performance of students through appropriate systems of tracking and assessment

Contribute to the writing of briefs and teaching and learning materials including course handbooks

### *Student Support, Guidance, Progression and Achievement*

Participate in the recruitment, selection, induction and briefing of students in relation to the content and context of the course.

## **Entrepreneurship and Enterprise**

Assist the MA Data Visualisation course leader in developing and maintaining a network of contacts within the industry to support students engagement with the contemporary context of data visualisation practice

Operate in a collegiate manner in liaising with appropriate colleagues (i.e. Course Leaders, Enterprise Units & Development Team) in order to contribute to the income generating and related sponsorship activities of the University and College in areas that are directly related to their Course and areas of specialism

## **Professional**

To have an overview of the admissions process across the College in order to ensure a positive applicant experience

Contribute to the promotion of the Course at Open Days as well as within and beyond the College

Maintain strong links with related industries and professional bodies, keeping up to date with latest developments in the subject area and maintaining a professional level of expertise in relation to teaching and subject developments in the field

Contribute to the professional and research profile of the Programme and School, as an individual and through research groups and / or consultancy projects.

Support and contribute to the School, Programme, College and University's external profile

Continually update knowledge of national academic developments and subject knowledge as part of own continuing professional development

Contributes to the exhibition, publication and dissemination of work produced in the course.

**Expectations of all UAL Employees**

- To perform such duties consistent with your role as may from time to time be assigned to you anywhere within the University
- To undertake health and safety duties and responsibilities appropriate to the role
- To work in accordance with the University's Equal Opportunities Policy and the Staff Charter, promoting equality and diversity in your work
- To undertake continuous personal and professional development, and to support it for any staff you manage through effective use of the University's Planning, Review and Appraisal scheme and staff development opportunities
- To make full use of all information and communication technologies in adherence to data protection policies to meet the requirements of the role and to promote organisational effectiveness
- To conduct all financial matters associated with the role in accordance with the University's policies and procedures, as laid down in the Financial Regulations
- To personally contribute towards reducing the university's impact on the environment and support actions associated with the UAL Sustainability Manifesto (2016 – 2022)

**Key Working Relationships:** Managers and other staff, and external partners, suppliers etc; with whom regular contact is required.

- Course Leader
- Teaching Colleagues
- External Partners
- Students
- Administrative Staff
- Technical Staff

**Specific Management Responsibilities**

**Budgets:** N/A

**Staff:** N/A

**Other** (e.g. accommodation; equipment):

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Signed Henrietta Ross Date of last review – 09/11/2020  
(Recruiting Manager)

**Job Title:** Lecturer MA Data Visualisation **Grade:** 5

The application form sets out a number of competence questions related to some of the following selection criteria. Shortlisting will be based on your responses to these questions. Please make sure you provide evidence to demonstrate clearly how you meet these criteria.

Person Specification		
Means of testing - A=application I=interview T=selection task		
Specialist Knowledge/Qualifications	<ul style="list-style-type: none"><li>• Relevant undergraduate and post-graduate degree.</li><li>• PG Cert or equivalent experience desired</li><li>• Significant understanding of critical practice and theory in data and emerging technology.</li><li>• Knowledge of subject specific research in an academic and/profesisonal environment.</li><li>• Knowledge of delivering teaching and learning within a specialist subject base</li></ul>	A I
Teaching	<p>Experience of teaching &amp; assessment in a higher education environment (permanent, fractional, or hourly paid contract).</p> <ul style="list-style-type: none"><li>• Post-graduate/undergraduate/FE teaching and assessment experience</li><li>• Development and delivery of taught workshops in relevant techniques and processes</li><li>• Development of brief and assessment tasks appropriate to course units</li><li>• Communicates effectively orally and in writing adapting the message for a diverse audience in an inclusive and accessible way</li><li>• Is able to communicate across different agendas and priorities to ensure teams can reach a common goal</li><li>• Uses appropriate levels of IT skills to enable best use of available information and communication to support learning and organisational effectiveness as necessary for the post.</li><li>• Builds and maintains positive relationships with students or customers</li></ul>	A I

Person Specification		
	<p>Applies an inquiring, innovative and reflexive approach to teaching.</p> <p>Considers equality, diversity and inclusivity in all aspects of teaching and assessment.</p> <p>Shows commitment to understanding the range of students' experiences within a course.</p>	
Leadership, Management and Teamwork	<ul style="list-style-type: none"> <li>Is able to take up leadership and management responsibilities as appropriate of a team to achieve a common goal</li> <li>Works collaboratively in a team and where appropriate across or with different professional groups</li> </ul>	1
Research, Knowledge Exchange and Professional Practice	<ul style="list-style-type: none"> <li>Is actively engaged in research and/or knowledge exchange practice at a high, international level with cultural institutions, companies and/or organisations relevant to issues around data and emerging technology.</li> <li>Is aware and able to implement international perspectives into curriculum delivery</li> <li>Is able to engage a diverse range of stakeholders in research and practice of data and emerging technology</li> <li>Applies own research to develop learning and assessment practice</li> <li>Contributes to advancing professional practice/research or scholarly activity in own area of specialism</li> <li>Has strong track record of working with professional and academic stakeholders on collaborative projects.</li> </ul>	1
Planning and Managing Resources	<ul style="list-style-type: none"> <li>Plans, prioritises and manages resources effectively to achieve long term objectives</li> </ul>	1

**Last updated: February 2021**

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