

## JOB DESCRIPTION AND PERSON SPECIFICATION

<b>Job Title:</b> Lecturer, BA (Honours) Product and Industrial Design		<b>Accountable to:</b> Course Leader, BA (Honours) Product and Industrial Design
<b>Contract Length:</b> Permanent	Hours per week/ FTE: 37h (1FTE) or 14.8h (0.4 FTE)	<b>Weeks per year:</b> 52
<b>Salary:</b> £38,694 - £46,423 (for 1FTE)  or £38,694 - £46,423 pro rata (0.4 FTE) (£15,477.60 - 18,569.20 per annum)		<b>Grade:</b> 5
<b>College/ Service:</b> Central Saint Martins		<b>Location:</b> Kings Cross

### Purpose of role:

The Lecturer in Product and Industrial Design is responsible for teaching, curriculum development, and on-going scholarship on the BA (Hons) Product and Industrial Design course. This course is part of the Product Ceramic and Industrial Design programme at Central saint Martins. The post-holder will work collaboratively within a course team, deploying specialist expertise to develop pedagogy and the curriculum in innovative and critical directions.

The post-holder will be expected to undertake –

- Responsibility for a given group of undergraduate students' pastoral support, progress, and attendance, maintaining records and liaising with colleagues as appropriate.
- Pedagogic and curriculum development that stimulate thought and practice that challenge the canon of product and industrial design with the aim of promoting diversity and inclusivity.
- Expand the capacity of the course design to meet the need to recruit and retain students from underrepresented groups
- This responsibility is of immediate strategic importance and may develop or change in the light of new priorities.
- The post-holder is expected to uphold and implement the policies and procedures of University of the Arts London and the College.

**Duties and responsibilities:**

In consultation with the Course Leader and in conjunction with the Programme Lead Administrator (as appropriate) you are expected to:

*Academic:*

1. Undertake such teaching duties as are appropriate to your areas of expertise and the subject areas of the Course, Programme or College.
2. Stay abreast of developments in the pedagogy of art and design education and to ensure that these developments are reflected in the evolution of the teaching and learning methods employed on the Course.
3. Extend the level of subject expertise and critical understanding on the Course so as to keep the Course at the forefront of practice.
4. Contribute to the design and delivery of curriculum in consultation with colleagues and within the structures and mechanisms established by the University and the College.
5. Conduct assessment, which is rigorous, fair and clear, and undertaken within the policies established by the University and the College.

*Managerial:*

7. Contribute to the structuring of the Course ensuring co-ordination between the three stages of the Course and its constituent subject areas.
8. In consultation with the Course Leader, to liaise with other staff to enhance and extend the educational and creative links between the Course and other courses across the Programme, College and University.
9. Contribute to the effective and efficient recruitment of students to the Course within the policies established by the University and the College, the deployment of resources, research, and knowledge exchange.

*Quality, Management and Enhancement:*

11. Contribute to the monitoring of the quality of learning and teaching through continuous course monitoring and to contribute to quality management and enhancement activities across the Programme, College and University.
12. Be a member of appropriate committees, such as course committees (or their equivalent) and boards of examiners, as the Programme Director, Dean of School or Head of College require.

*Professional:*

14. Undertake research and scholarly activity relevant to the subject, teaching responsibilities and professional practice and maintain the level of your subject expertise in line with the latest developments in arts and design.

15. Contribute to the devising of income generating activities and activities which will enhance the profile of the Programme, School and College.

*General*

- To perform such duties consistent with your role as may from time to time be assigned to you anywhere within the University.
- To undertake health and safety duties and responsibilities appropriate to the role.
- To work in accordance with the University's Equal Opportunities Policy and the Staff Charter, promoting equality and diversity in your work.
- To undertake continuous personal and professional development, and to support it for any staff you manage through effective use of the University's Planning, Review and Appraisal scheme and staff development opportunities.
- To make full use of all information and communication technologies in adherence to data protection policies to meet the requirements of the role and to promote organisational effectiveness.
- To conduct all financial matters associated with the role in accordance with the University's policies and procedures, as laid down in the Financial Regulations.

**Key Working Relationships:** Managers and other staff, and external partners, suppliers etc; with whom regular contact is required.

- Programme Director
- Programme Research Leader
- Programme Lead Administrator
- Course Leader
- Other Stage and Unit Leaders
- Route Leaders
- Subject Leaders
- Hourly paid academic staff

**Specific Management Responsibilities**

Budgets: Hourly paid academic staff and consumables budget as allocated

Staff: Hourly paid academic staff

Other (e.g. accommodation; equipment): Office and studio accommodation and associated equipment

Signed:  
Nick Rhodes . . . . .  
(Recruiting Manager)

Date of last review:

## **Job Title – Lecturer, BA (Honours) Product and Industrial Design**

### **Grade - 5**

The application form sets out a number of competence questions related to some of the following selection criteria. Shortlisting will be based on your responses to these questions. Please make sure you provide evidence to demonstrate clearly how you meet these criteria.

<b>Person Specification</b>		
<b>Means of testing - A=application I=interview T=selection task</b>		
Specialist Knowledge/Qualifications	Undergraduate degree in product or industrial design or associated subject.	A
	Higher degree (e.g. MA) in product or industrial design or associated subject (Desirable).	A
	PhD or Higher-level research degree (Desirable).	A
	Teaching qualification (PG Cert or equivalent) (Desirable).	A
	Member of the Higher Education Academy (Desirable).	A
Teaching	Experience of teaching & assessment in a higher education environment (permanent, fractional, or hourly paid contract).	A

Person Specification		
	Applies an inquiring, innovative and reflexive approach to teaching.	IA
	Considers equality, diversity, and inclusivity in all aspects of teaching and assessment.	IA
	Shows commitment to understanding the range of students' experiences within a course.	IA
Leadership, Management and Teamwork	Collaborates and works effectively within team and across different professional groups.	IA
	Works effectively and respectfully with a wide range of people.	IA
Research, Knowledge Exchange and Professional Practice	Evidence of research, knowledge exchange and/or professional practice that contributes to the advancement of product or industrial design activity and is relevant to the goals of the Programme, College and University.	IA
	Evidence of using contacts within subject peer group to develop partnerships or collaboration.	IA
Planning and Managing Resources	Plans, prioritises, and manages resources effectively to achieve objectives.	IA