

JOB DESCRIPTION AND PERSON SPECIFICATION		
Job Title: Specialist Technician – Video, Performance & Screen		Salary: £36,532.00 - £44,865.00 per annum
Contract Length: Permanent	FTE/Hours: 1FTE/35 Hrs	Weeks per year: 52
Grade: 4		Location: King's Cross
Accountable to: Technical Coordinator		College/Service: Central Saint Martins
<p>Purpose of Role</p> <p>As a member of the College's technical team, provide professional technical expertise, guidance and knowledge relating to digital camera work, lighting, grip, sound (location and studio recording, mixing) and post-production (video and sound editing, colour grading) for filmmaking practices, digital performance and multimedia performance workflows, supporting teaching, events, research and commercial activities.</p> <p>To contribute critical input to student concept and expressive/creative intention, including giving feedback to students and contributing to student formative assessments, with reference to appropriate learning outcomes of the course or project.</p> <p>The post holder will be the Theatre & Performance lead for video, camera and screen work, responsible for specialist equipment and consumables usage and maintenance, in accordance with relevant legislation, health and safety policy and University policy. This includes the administration of relevant online systems, orders, bookings and maintenance records.</p> <p>Duties and Responsibilities</p> <p>To provide student facing technical support for sound and video production work within Performance and Theatre technical resources, demonstrating a high level of independent responsibility for the day-to-day operation, maintenance, and the resolution of problems and creative/artistic challenges students and staff encounter with the execution of this work.</p> <ul style="list-style-type: none"> • To lead on delivery of technical provision and specialist knowledge of digital camera work, lighting, grip, sound (location and studio recording, mixing) and post-production (video and sound editing, colour grading) for filmmaking and performance making practices, supporting the development of students' technical skills and professional practice. • To contribute to the delivery of technical provision and specialist knowledge of online and multimedia performance design and capture, advising and supporting students in practical activities and safe use of equipment within the associated technical facilities. 		

- Support the supervision of learning activities within the technical environment ensuring safe use and compliance with local rules and Health and Safety regulations. Providing expert guidance and advice to students, helping students to identify and supply appropriate techniques, processes, materials, resources and equipment to meet learning outcomes.
- Co-ordinate technical activities (which may include co-ordination of other technical staff) to enable the technical area to operate effectively (e.g. timetabling, online resource booking, e-store etc.). Co-ordinate allocated resources efficiently, ensuring continual availability of consumables and equipment. Collaborate with other staff across the disciplines as the role require to support the development and delivery of teaching and learning.
- To undertake or arrange planned maintenance and repairs liaising with suppliers and contractors to meet statutory and recognised professional procedures and guidelines. Perform routine housekeeping activities to keep all work areas in a safe, orderly and clean condition. Keep maintenance logs and records up-to-date.
- To assist in the planning, preparation, mounting and dismantling of exhibitions and other public events.

Teaching and Learning Delivery

- To contribute with the design, production and development of appropriate teaching and learning materials to suit areas of specialist activity and service delivery.
- To be responsible for inducting new users into the facilities, providing training on all aspects of use including health and safety. Provide formal or informal sessions to users that may include one or more of the following – induction, demonstration, instruction with a process/technique, coaching with the development and proficiency of skills, techniques and process.

Development

- Contribute, as a member of the technical team, with the planning and development of the area including the identification of learning needs, implementation of learning outcomes, research and commercial activities.
- Through continuous personal and professional development maintain a keen interest in technical developments that are relevant to the technical support of the academic programmes.

In addition to the above, the post-holder will:

- Perform such duties consistent with your role as may from time to time be

assigned to you anywhere within the University.

- Undertake health and safety duties and responsibilities appropriate to the role.
- To work in accordance with the University's Staff Charter and Dignity at Work Policy, promoting equality diversity and inclusion in your work.
- Personally contribute towards reducing the university's impact on the environment and support actions associated with the UAL Sustainability Manifesto.
- Undertake continuous personal and professional development, and to support it for any staff you manage through effective use of the University's Planning, Review and Appraisal scheme and staff development opportunities.
- Make full use of all information and communication technologies in adherence to data protection policies to meet the requirements of the role and to promote organisational effectiveness.
- Conduct all financial matters associated with the role in accordance with the University's policies and procedures, as laid down in the Financial Regulations.

Key Working Relationships:

- Technical Recourse Managers, Technical Coordinator, Technicians, Course Leaders, Lecturers, Facilities, Suppliers Finance office, Estates, External Clients and Project Mangers.

Specific Management Responsibilities

Budgets: Theatre performance production budgets (course allocated) and adhoc staffing budgets allocations, relating to facilities and consumable.

Staff: General supervision of Support, Assistant Technicians.

Other (e.g. accommodation; equipment): immediate working environment /technical facility / area and related equipment

Date of last review: January 2023

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Shortlisting will be based on evidence (with appropriate examples where necessary) you provide in your personal statement to demonstrate clearly how you meet the following criteria.

Person Specification	
Specialist Knowledge / Qualifications	<p>Undergraduate degree in a relevant subject, or considerable relevant experience in a similar professional technical role.</p> <p>Postgraduate degree in sound or video production or an associated discipline. (desirable)</p> <p>Skills essential to the role include:</p> <ul style="list-style-type: none">• cinematography• editing• sound• grip• colour grading• video mixing and multi-camera operation• green screen• web streaming for online audiences• motion capture (desirable)• projection mapping (desirable)
Relevant Experience	<p>Advanced practical knowledge and hands-on experience in the use of a variety of cameras (Camcorders, d-SLRs and Cine cameras) and sound equipment for capturing and mixing in film production and theatre environments; responsible for learning, support, resourcing, maintenance and installation.</p> <p>Specialist digital media production skills, such as in using Adobe CS, Final Cut Pro, Logic Pro, Davinci Resolve, etc.</p> <p>Experience creating interactive videos, VR, 360 video, and online interactive performative experiences. (desirable)</p> <p>Experience in sound & lighting show control interfacing using MIDI, OSC and other protocols in live theatre and performance: QLab, Isadora, Hippo or equivalent show control. (desirable)</p> <p>Experience in rigging and stage equipment, maintenance and installation. (desirable)</p> <p>Experience of teaching and/or demonstrating techniques</p>

	<p>related to cinematography, video editing, sound recording, lighting. (desirable)</p> <p>A good understanding of Health & Safety and Risk Assessment Method Statement and its implementation.</p>
Communication Skills	Communicates effectively orally, in writing and/or using visual media. Able to explain complex technical concepts to a diverse audience in an inclusive and accessible way.
Health and Safety	<p>An understanding of relevant policies, processes and legislation, including detailed knowledge of health and safety legislation.</p> <p>IOSH qualification or similar Health and Safety qualification. (desirable)</p>
Research, Teaching and Learning	Uses effective teaching, learning or professional practice to support excellent teaching, pedagogy and inclusivity.
Working with others	Ability to work collaboratively and constructively with other technical and university colleagues to enhance student experience and outcomes.
Planning and Managing Resources	Effectively plans, prioritises and organises work to achieve objectives or projects on time.
Student Experience or Customer Service	Makes a significant contribution to improving the student or customer experience to promote an inclusive environment for students, colleagues or customers.
Creativity, Innovation and Problem Solving	Identifies innovative and creative solutions to resolve problems. Makes a significant contribution to improving the student or customer experience to promote an inclusive environment for students, colleagues or customers.

Last updated: January 2023