

## JOB DESCRIPTION AND PERSON SPECIFICATION

**Job Title:** Post Doctoral Research Fellow

**Accountable to:** Prof. Mick Grierson, CCI

**Contract Length:** 22 months  
fixed term: 1 November 2018

**Hours per week:** 1.0 FTE

**Weeks per year:** AYR

**Salary:** £38,010 - £41,072 per annum

**Grade:** 5

**College/Service:** UAL Creative Computing  
Institute

**Location:** The Wellcome Hub (Wellcome  
Collection).

### Purpose of Role:

Reporting to Principal Investigator, Professor Grierson, and in collaboration with other core team members, you will design and run studies collecting and analysing a range of digital data (e.g. text, audio, video) through online surveys. You will also carry out traditional in-person surveys and interviews. You will have responsibility for academic reporting (conference papers and Journal articles) in collaboration with the PI and other core staff. You will work directly with a Research Assistant who will be employed to assist in the research programme, and a technology developer / data manager to support data collection and analysis.

### Duties and Responsibilities

- To work directly with the project team, including people with a range of abilities, to research attitudes to learning disability and autism in the UK with a view to understanding more completely how such views are formed and / or changed.
- To undertake relevant data collection and literature review in relation to attitudes to and experiences of people with learning disabilities and autism.
- To lead on the development and delivery of a database of survey questions, responses and media (including video, audio and text) in collaboration with the core team.
- To undertake the analysis of quantitative and qualitative survey data, including visualisation of data / findings for reporting and dissemination.
- To contribute to the design and delivery of interventions with a range of stakeholders and participants, and to contribute to dissemination activities in liaison with the PI and project manager (PM).
- To monitor project methodologies and data usage to ensure its compliance with legal and ethical frameworks maintained across the University and associated project partners.
- To contribute to the drafting of interim and final reports for end-users including presentation materials and graphics.

- To produce scholarly research outputs suitable for return to the Research Excellence Framework
- To support and participate in any additional tasks or documentation as required by the project
- To liaise with PI, PM and CIs to ensure the smooth running of the project.
- To participate in collaborative research with the PI and CIs.
- To contribute to the outcomes of the project through involvement in the preparation and presentation of papers at conferences, contributions to refereed journals, and the editing and/or authoring of book chapters where appropriate.
- If appropriate, to play a proactive role in the generation of future research funding linked to the project and to the output and profile of research at UAL.
- To undertake health and safety duties and responsibilities appropriate to the role
- To work in accordance with the University's Equal Opportunities Policy and the Staff Charter, promoting equality and diversity in your work
- To undertake continuous personal and professional development, through effective use of the University's Planning, Review and Appraisal scheme and staff development opportunities
- To make full use of all information and communication technologies in adherence to data protection policies to meet the requirements of the role and to promote organisational effectiveness
- To conduct all financial matters associated with the role in accordance with the University's policies and procedures, as laid down in the Financial Regulations

**Key Working Relationships:**

- Principal Investigator, Research Assistant, Data Manager
- Co-Investigators (UCL Centre for Research in Autism and Education, Helen Hamlyn Centre for Design)
- Project Manager at Heart n Soul (Lead Partner)

**Specific Management Responsibilities**

**Budgets:** None

**Staff:** None

**Other** (e.g. accommodation; equipment): None

Signed \_\_\_\_\_ Date of last review \_\_\_\_\_  
(Recruiting Manager)

| Person Specification                    |   |
|---|---|
| Specialist Knowledge/<br>Qualifications | <p>Doctoral qualification or equivalent experience in either Sociology, Psychology, Human Factors, or intersecting discipline, with a focus on learning disability, autism or related research field.</p>   |
| Relevant Experience                     | <p>Familiarity with quantitative and qualitative / mixed methods research.</p> <p>Experience of issues relevant to online research approaches.</p> <p>Experience analysing and reporting on qualitative and quantitative research data in relevant disciplines.</p> <p>Experience of using NVivo, Python, R or other relevant platform for data analysis.</p> |
| Communication Skills                    | <p>Experience in publishing research in academic journals and conferences.</p> <p>Awareness of implications of communicating with people with a range of abilities, including learning disabilities and autism.</p> <p>Ability to communicate calmly and clearly with respect to requirements and outcomes in meetings and one-on-one sessions.</p>           |
| Task Management and<br>Teamwork         | <p>Ability to conduct independent research at Post Doctoral level.</p> <p>Ability to use initiative where appropriate to ensure research objectives are met and delivered appropriately.</p> <p>Ability to work collaboratively across a range of project stakeholders to achieve a range of relevant project goals.</p>                                      |

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| Research, Teaching and Learning            | PhD or equivalent   |
| Professional Practice                      | Contributes to advancing research, scholarly activity or professional practice in own area of specialism  |
| Planning and managing resources            | Experience of ensuring that time and resources are used effectively, continually reviewing progress to improve efficiency and to ensure that work is completed in line with team objectives |
| Student experience or stakeholder service  | Builds and maintains positive relationships with key stakeholders related to project activities   |
| Creativity, Innovation and Problem Solving | Suggests practical solutions to new or unique problems  |